

## WORKSHOP INFORMATION AND FEES

The Northbrook Arts Commission in collaboration with The Northbrook Park District will hold four fine art workshops in spring 2010 taught by experienced workshop art instructors well known regionally and nationally. The classes will include: Colored Pencil, Oil Portrait Painting, Pastel Painting, Animals in Oil, and Watercolor instruction open to all levels of artists. Class size is limited so don't delay sending in your registration.

**Fee:** \$175 for one workshop, more than one \$150 each, Tuition does not include the cost of art supplies. To register for a workshop, fill out the form below and return it with the \$175 fee (\$150 each for two or more classes) payable to **Northbrook Friends of the Arts.**

Send to: Northbrook Arts Commission \_\_\_\_\_ One class at \$175  
P.O.Box 2246 \_\_\_\_\_ Two or more classes at \$150 each  
Northbrook, IL 60065-2246  
Total enclosed \_\_\_\_\_

Registration for which workshop (s) \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Location:** Village Green Center, 1810 Walters Avenue, Northbrook, IL 60062 in the Village Green Park

**Transfers:** \$40.00 fee will be charged to the student, to transfer enrollment from one workshop to another for all circumstances. The transfer must be requested no less than 30 days prior to the beginning of a requested class and is subject to availability.

**Refunds:** No refunds of any kind will be made for no shows or for cancellations made less than 30 days prior to the beginning of the class. Students who stop attending during class without prior approval will forfeit all claims for tuition refund or credit.

**Cancellations:** *Northbrook Arts Commission has the right to cancel a class due to insufficient enrollment or due to circumstances beyond their control. If cancellation is necessary, all tuition will be refunded. If space is available, transfer options will be offered at no extra fee to the student.*

Students who canceled after registration will be charged a \$75.00 fee for each cancelled workshop. Students who wish to cancel must notify the chairperson\* for this event by telephone or in person. Email or phone messages left on answering machine are not acceptable forms of cancellation. The remaining balance of workshop funds will be returned if cancellation occurs no less than 30 days prior to the beginning of the class.

**Supplies:** Students are advised to bring their own supplies and easels. A supply list for each class the student has enrolled will be sent prior to the class(s).

**Meals:** There will be one hour for lunch, several restaurants and other fast food outlets are located across the park from the Village Green Center.

Any questions: \* Contact Bonnie Siegel at (847) 921-5239 or [bonnie.siegel@gmail.com](mailto:bonnie.siegel@gmail.com)